



## **Facilities and Bond Planning Advisory Committee**

**November 29, 2018**

**6:00 – 8:30 p.m.**

**Bowie High School, Library**

**4103 W Slaughter Lane, Austin, TX 78749**

### **MEETING MINUTES**

#### **IN ATTENDANCE:**

Committee Members: Cherylann Campbell, Alejandro Delgado, Gabriel Estrada, Paulette Gibbins, Dusty Harshman, Cynthia McCollum, Rick Potter, Valerie Tyler

AISD Trustees: Kristin Ashy

Staff: Beth Wilson, Melissa Laursen, Matias Segura, Samantha Alexander, Celso Baez, Reyne Telles, Christian Casarez-Clarke, Michelle Cavazos

Consultants: Carlos Mederes, Veronica Harris, Shelby Blessing, John E. Jackson, III, Chad Johnson

Visitors: None

#### **1. Call to order and overview of meeting goals (6:11 PM)**

Tri-chair Cherylann Campbell called the meeting to order at 6:11 PM and thanked Bowie principal Mark Robinson for hosting the meeting, and providing a tour of the campus. Trustee Ashy was acknowledged.

#### **2. Public Comment**

None.

#### **3. Approval of Minutes (November 8)**

Minutes were approved as presented.

#### **4. Subcommittee and working group report outs**

- Portable Reduction Strategy Work Group – See agenda item #6.
- Community Engagement Subcommittee – See agenda item #7
- Target Utilization Plan Subcommittee – See agenda item #8
- Permanent Capacity Work Group – Work group has met once since last FABPAC meeting, which was attended by School Leadership staff; another meeting is planned for next week.
- Equity Subcommittee – Equity White Paper will be submitted to the Board; follow-up is needed to see whether the Superintendent will provide a supplement to the paper.

## **5. Presentation on Bowie master plan**

Page Architects presented the phased master plan for the Bowie campus. Their team has met with the Bowie Campus Architectural Team fifteen (15) times to develop the master plan, and has presented the plan to campus staff, students, and the community. Phase 1, funded by the 2017 bond, includes construction of a new parking garage with tennis courts on top, and improvements to the fine arts and athletics areas, as well as improved traffic circulation. Implementation of the complete master plan will require future bond program funding.

## **6. Update on portable reduction strategy work group**

The portable reduction strategy work group met three (3) times to review portable data and develop a strategy around reducing the districts' reliance on portables. A 2016 assessment of AISD's portables shows that of the 624 owned portables, 489 (78.3%) are in poor condition, 69 (11.1%) are failing, and 66 (10.6%) are in fair condition. The work group has developed the following draft purpose statement:

- Provide the most possible AISD students and teachers with warm (or cool), safe, dry and modern environments for learning, including flexibility, collaboration, project learning, and increased safety.
- Reduce and eliminate issues around operations and maintenance, security, sustainability and equity.

Other components to be included in the portable management and reduction strategy:

- Inventory and usage
  - Number of owned and leased, conditions, locations map
- Goals for portable reduction
  - What percentage of portables should be removed every five years?
- Portable management guidelines
  - When should portables be removed from a campus?
  - When should portable be replaced (replacement of a failing portable with one in better condition)?
  - What could/should be budgeted for the strategy?
- Portable removal guidelines
  - What portables should be removed first?
- Portable use guidelines
  - What are acceptable uses of a portable?

One member suggested non-geographic boundaries (school choice) could decrease the district's reliance on portables and asked that this be reflected somewhere in the document.



## **7. Update on athletics and fitness; CTE and career prep; and fine arts and creative learning master plans, and prioritization activity**

An update regarding communications and community engagement efforts was provided to the committee including:

- A message, introducing the 2019 Facility Master Plan update, was sent to school and community stakeholders the week after Thanksgiving.
- Roundtable meetings were held with all principals to begin to inform and shape priorities.
- Talking points were provided to the members with information on the 2019 FMP process, and other district efforts including the 2017 bond program, work of the Budget Stabilization Task Force, and school renamings.
- In January, the district will invite school communities to share their insights in a districtwide survey.

Members were asked to provide a list of upcoming events that could be utilized as community engagement opportunities by January 10. Similar to the 2017 FMP process, members were asked to fill out a google doc to indicate when community outreach has been conducted.

Members conducted a “lasting priority” activity specific to athletics & fitness, and fine arts & creative learning. The same activity was conducted at the Discovery workshop, and principals roundtable, with the inclusion of CTE & career prep. Results of the activity will be sent to Stantec for inclusion into their discovery data.

## **8. Update on Target Utilization Plan process and 2018-19 eligible TUP schools**

An update on the Target Utilization Plan (TUP) process was presented by the district’s Chief of School Leadership, Michelle Cavazos and the Executive Director of Communications and Community Engagement, Reyne Telles. This school year, 28 elementary, 5 middle and 4 high schools are TUP eligible (an increase of 7 schools since last school year) and receive marketing support.

The goal of the TUP is to improve facility utilization by:

1. Increasing enrollment mostly with students not enrolled in AISD, and/or
2. Optimizing building use through partnerships by generating revenue to mitigate costs.

School Leadership staff has been working to refine the TUP process by:

1. Streamlining process – incorporating TUPS into the Campus Improvement Plans
2. Enhancing campus support
3. Incorporating community engagement

One member asked for data on the number of students that come from outside the district. Another member questioned whether the district is receiving enough revenue from leased spaces to mitigate costs. It was also suggested that TUP campuses should get together to discuss which strategies have been successful to help increase enrollment.



## **9. Discussion of committee operations, future meeting dates, locations and agenda items**

Future meetings:

- December 10 – Board Work Session (FMP 2019 Update)
- December 12 – Facility tours in Dallas area
- December 13 – FABPAC meeting at Martin MS, Library
- January 9 (tentative) – Facility tours in Houston area
- January 10 – FABPAC meeting at CAC, Board Auditorium
- January 16 (tentative) – Discovery Workshop #2

## **10. Adjourn (8:37 PM)**